

**WASHINGTON COUNTY BAR ASSOCIATION  
MINUTES FROM BOARD MEETING  
March 9, 2016 - **DRAFT****

**MEETING LOCATION:** Washington County Government Center, Law Library – rear large conference room.

**CALL TO ORDER:** Morrison called the meeting to order at 11:05 p.m.

**ATTENDANCE/ROLL CALL:** Nicholas Morrison, Viet-Hanh Winchell, Michelle Schreifels, Mimi Hasselbalch, and Susannah Torseth.

**1) APPROVAL OF MINUTES:**

**Winchell moved to approve the February 2016 minutes. Seconded by Schreifels. Motion carried 4-0.**

**2) TREASURER’S REPORT:**

Treasurer Schreifels presented the treasurer’s report. The WCBA bank account as of February 8, 2016 is \$6,663.13. Pending deposits are in the amount of \$225.00. Deposits in the amount of \$925.00 will be made before the next meeting. The Paypal Account balance is \$527.34 as of the date of the meeting.

Receipts from Judge Martin for the Spring Fling were submitted, for the amount of \$365.21. An invoice in the amount \$500.00 is expected from the Washington County Law Library for the Lexus Nexus Family Law Donation.

**Torseth moved to accept the Treasurer’s Report. Seconded by Hasselbalch. Motion carried 5-0.**

**3) MEMBERSHIP REPORT:**

Winchell finished an Excel worksheet of active WCBA members, but the file was corrupted before the list was sent out to other members. Winchell will re-draft the list. Hasselbalch agreed to send an email to individuals who have not paid 2016 Membership dues. Torseth reported that she was contacted by an attorney questioning whether he was an active member because the website was showing that he had not paid. Discussion of creating an accurate list of active members and updating the website to reflect that.

**4) SPRING FLING SOCIAL EVENT:**

All agreed the Spring Fling was very successful and was well attended. The event was also under the authorized budget.

**5) CLEs:**

Discussion of why WCBA does not charge for CLEs. Schreifels expressed a desire to work in cooperation with other local agencies for CLEs, such as the County Attorney’s Office. Morrison agreed to try and schedule a meeting with Pete Orput to discuss possibilities.

**6) CHARITY GOLF TOURNAMENT:**

July 22<sup>nd</sup> is the chosen date for the tournament. Morrison and Hasselbalch will cooperate to create and start distributing a flyer for the event. Morrison will start approaching law firms to host specific holes (\$100 per hole) for the tournament. Desire is to have at least 10 teams of 4. Estimated entry fee for tournament is \$65-70, which will cover golf, lunch, drink ticket, golf cart, and dinner buffet. Non-golfers are welcome to attend the dinner, and will pay less. Discussion that the flyer should include why the library needs additional funds. Morrison will call the gambling board to confirm that the raffle will not violate gambling laws. Discussion of creating a poster board for the social event about the law library and its financial needs. The tournament will be open to individuals who are not attorneys because the library serves the needs of more than attorneys.

**7) OFFICER ROLES:**

Hasselbalch will draft a preliminary role for the Member at Large position. Discussion included that one responsibility for the Member at Large would be social events.

**8) WEBSITE:**

Morrison will send the biography information from each member to Schreifels by April 1<sup>st</sup>. Winchell will work on the website to provide Board members access to make changes to the website. However, Morrison and Winchell will be primarily responsible for modifying the website. Hasselbalch suggested creating a tab on the website for legal services. The members agreed to discuss what tabs/information to add to the website at the next meeting.

**9) NEW BUSINESS:** Members discussed possibility of having more happy hour social events sponsored by WCBA. Possibility will be discussed more at April meeting.

**10) NEXT MEETING: Tuesday, April 5, 2016 at 12:00 p.m.**

**11) ADJOURN: Torseth moved to adjourn at 12:15 p.m. Seconded by Schreifels. Motion carried 5-0.**

Submitted by: Susannah Torseth